



REQUEST FOR TRANSFER CREDIT EVALUATION

Full Name: _____ **Date:** _____
Last First MI

Student ID#: _____ **E-Mail:** _____@ucdavis.edu

Major: _____

- **List** course(s) you wish to have evaluated for transfer credit (a separate form for each department).
- **Attach** an expanded course description or syllabus for each course. *It is the responsibility of the student petitioner to provide adequate information for an appropriate evaluation (catalog descriptions usually do not contain enough information for the evaluation to be performed).*
- **Take** this form and the course description to the UC Davis department that teaches the comparable course. Request an evaluation of course equivalency to a course taught in that department.
- **Return** the completed form to the Undergraduate Student Services Office of the College of Engineering (Room 1050 Kemper Hall)

Course #	Qtr. Units*	Institution	Term Q/Yr	UC Davis Equivalent
				Course #

*Quarter Units: If course was taken at a semester institution, multiply semester units by 1.5.

I have reviewed course materials and have determined that the course(s) taken at another institution is (are) substantially equivalent to the UC Davis course(s) listed in the gray area above.

Faculty Signature Print Title

College of Engineering:

Remarks: _____

Evaluator Date Associate Dean, Undergraduate Studies Date