CHMS Safety Committee Meeting
October 22, 2014
2051 Kemper – 10:00 am

Attendees: Bill Doering, Bruce Gates, Ian Jacobs, Andrew Lange
Absent: Jeff de Ropp, Sangtae Kim, Fred Hayes, Spyros Tseregounis, Pieter Stroeve

AGENDA:
1. Review last meeting minutes
   a. Open Actions
   b. Any further follow-up actions(s)?
2. Review any reported Injuries/Illnesses, Hazards or Near Misses
   a. Laceration in 172L lab session – deep, clean cut on a silicon wafer. Student sent to
      Student Health and treated with bandaging.
3. Safety items/issues
   a. EH&S Lab Inspections
      i. Kicking off again starting Nov. 10
      ii. ‘SIT’ – Safety Inspection Tool to document
   b. CHMS Lab inspections
      i. Complete – Most common items:
         1. LABELING!
         2. Accessibility / Updating of Safety Records
         3. General cleanliness (clutter)
   c. Personal Protective Equipment (PPE) Distribution Update
      i. “99% of IOUs have been fulfilled”
      ii. PIs must use LHAT to keep up-to-date roster and as a tool to document PPE
          training and verify that PPE is available for each lab member
      iii. PPE fitting station at Haring Hall is open, but many items are still not in stock
      iv. Laundering drop-off/pick-up in Bainer Receiving still not set up with Mission
          Linen
         ➢ May consider setting a ‘laundry day’ even if we cannot get the regular pickups scheduled.
   d. Chemical Inventory System (CIS)
      i. Active – updates must be made by January
      ii. User interface significantly different
         ➢ Noted that there is a ‘glitch’ with the Save function. Even after ‘saving’ a new entry, user must
           back out to primary list before adding another new entry to prevent overwrite of current.
   e. New Lab Safety Manual / Chemical Hygiene Plan coming very soon – Final plan has been
      approved and just needs to be officially launched
   f. Lab training update
      i. No unescorted entry without completion of all required lab training
   g. Hazardous Materials Removal Program
i. Engineering still not scheduled. Hopefully early 2015...

- An incredibly useful event. Need to let Provost know how valuable this event (and covering regular haz. waste pickups) is to the research community.
- Ensure that Department is ready with many reminders when HMRP time comes

4. Other Items?
5. Review new Action Items for next meeting